

FAQ: 7-Week Online Masterclass & PGD Program

Hosted by UNADAP Academy for Leadership and Governance (UALG)

General Questions

1. Who can apply for the program?

- Individual applications are not accepted. Participants must be part of an institutional or organizational group.
- A group of at least 15 participants is recommended to reduce collective travel costs for the in-person session in Geneva, Switzerland.

2. What courses are offered?

- **MASTERCLASS in Transnational Diplomacy: Conflict Resolution, Peace & Security (MTD)**
- **MASTERCLASS in Business and International Relations (MBIR)**

3. What are the course delivery options?

- **Hybrid Option:** Six online sessions followed by an in-person session at the United Nations Office in Geneva (UNOG).
 - **Fully Online Option:** All seven sessions delivered virtually.
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Post-Graduate Diploma (PGD)

4. What is the PGD program?

- A one-year advanced program requiring research-based thesis submission.

5. What are the eligibility requirements for the PGD?

- Participants must hold an undergraduate degree to enroll.

6. What is the fee structure for the PGD?

- ₹100,000/ USD \$1,500, in addition to the course fees.

7. Can I take the PGD entirely online?

- Yes, participants must complete the PGD fully online and/ or continue after the 7-week Masterclass.
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Fees and Payment

8. What is the fee structure for the Masterclass?

- **General Course Fee:** ₹70,000/ USD \$800.
- **Subsidized Fee for Institutions:** ₹35,000/ USD \$400.
- **Coordination Fee (for in-person Geneva session):** ₹27,000/ USD \$350.

9. Are travel expenses included in the fee?

- No, participants are responsible for their own travel costs to and within Switzerland.
- The institution will work with a travel partner for travel arrangements.

10. What is the refund policy?

- **Coordination Fee:** 50% refund if opting out of the in-person Geneva session.
 - **Course Fee:** Non-refundable.
 - **Visa Denial:** Participants can attend the last session online or reapply for the next UNOG session at no extra cost.
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In-Person Session at Geneva

11. What happens during the in-person session in Geneva?

- The session includes a guided tour of the
 - UNOG by an official liaison officer,
 - Visit to the Mahatma Gandhi memorial,
 - The Broken Chair monument.

12. Can I opt out of the Geneva session?

- Yes, participants may attend an online alternative for Week 7.
- In this case, there would be no travel expenses.

13. What if the UNOG session venue changes?

- The location may change due to UN security protocols or unforeseen circumstances.
 - Another date will be allocated for the UNOG tour.
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Travel and Visa Requirements

14. What travel arrangements are required?

- Participants' institutions are responsible for arranging international travel.
- UALG will assist with a travel partner and coordinate internal travel within Switzerland.

15. What visa support is provided?

- UALG provides a visa support letter for the Swiss Embassy. However, visa issuance is at the discretion of the embassy.

16. What documents are needed for travel?

- Current and previous passports with a minimum of 9 months validity
 - Three recent passport-sized photographs (not older than six months) following specified guidelines.
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Program Details

17. How long are the sessions?

- Each session lasts two hours on a selected day of the week.

18. What are the technology requirements?

- Participants must ensure stable internet connectivity and suitable hardware for online sessions.

19. Will I receive a certificate?

- Yes, participants completing the program will receive a certificate from UALG.

20. Are academic credits available?

- Credit allocation is subject to the policies of the participant's institution.
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Additional Information

21. Can the schedule or content change?

- UALG reserves the right to modify schedules, content, or format if necessary.

22. Are there any liability limitations?

- UALG and participating institutions are not responsible for technical disruptions or third-party travel cancellations. Participants are advised to purchase comprehensive travel insurance.

23. What is the intellectual property policy?

- All course materials are the intellectual property of UALG and cannot be shared, distributed, or reproduced without permission.

24. How do I confirm participation?

- By enrolling, participants agree to the terms and conditions provided.
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Need Assistance?

For further inquiries, contact your institutional coordinator or reach out to **UNADAP Academy for Leadership and Governance**. Academy@UNADAP.org